

EDUCATION

University of Wisconsin-Stout
Education Specialist, December 2009
Career and Technical Education

University of Wisconsin-Whitewater
Master of Science, May 1998
Guidance and Counseling
Emphasis: **Higher Education**

University of Minnesota, Duluth
Bachelor of Business Administration, May 1994
Major: **Human Resource Management**
Minor: **Psychology**

UW-EAU CLAIRE EXPERIENCE

Assistant Director, University Housing,
University of Wisconsin-Stout
(August 2017-Present)

- Supervise 3 master-level Residence Life Coordinators
- Provide day to day programmatic and strategic direction for FYE residence hall area
- Responsible for all staffing functions (marketing, selection, training and development)
- Serve on Central Staff Team for University Housing
- Serve as a Deputy Title IX Coordinator

Assistant Dean of Students, Dean of Students Office,
University of Wisconsin-Eau Claire
(November 2010-August 2017)

- Served as conduct officer and investigating officer for UW-Eau Claire student conduct
- Coordinated and administered the National Student Exchange Program
- Assisted students in need through care and concern
- Served as a primary resource for faculty on academic misconduct and student issues
- Supervised Women's and LGBTQ Resource Center program and staff (2010-2014)
- Supervised Children's Nature Academy Director (2015)
- Served on campus LGBTQA Advisory Committee (2010-2016)
- Developed training for Blugold Code hearing committee
- Assisted facilitation of the Students of Concern campus committee
- Used Maxient daily to track student contact and generate reports
- Trained on assessing and managing suicide risk and Title IX investigations
- Supervised, trained, and evaluated six student worker positions within office (2010-2014)

Blugold Beginnings Learning Community Coordinator, Blugold Beginnings,
University of Wisconsin-Eau Claire
(August 2013-August 2015)

- Coordinated learning community for 25 multicultural students
- Planned and hosted week-long JumpStart orientation welcome program
- Supervised two student interns
- Planned and coordinated monthly meetings and activities
- Continued to monitor and support students throughout their time at UW-Eau Claire

National Student Exchange Coordinator, Dean of Students Office,
University of Wisconsin-Eau Claire
(January 2008-August 2017)

- Placed 40-60 UW-Eau Claire students for outgoing exchange each year
- Supported students through their transition between campuses
- Presented campus information sessions on NSE program
- Created welcome back and send-off programs for outgoing students
- Served on National Student Exchange Council 2013-2016/ Council Chair 2014-2015

Coordinator for New Student Orientation, Advising and New Student Initiatives,
University of Wisconsin-Eau Claire
(June 2003-October 2010)

- Coordinated Freshman Orientation and Registration program (Phase I)
 - Chaired workgroup that meets throughout academic year
 - Presented at New Faculty Orientation Adviser training
 - Worked with College Deans to select and supervise Orientation Advisers
 - Worked closely with most campus offices and departments to coordinate 17 sessions
 - Edited and managed production of orientation binder
 - Trained Coffee and Conversation campus facilitators
 - Worked directly with Blugold Family Connection to offer a parent/guest program
 - Maintained the Orientation website and Orientation reservation system
 - Attended National Orientation Directors Association Conference (2004, 2006)
 - Managed \$250,000 Orientation budget
 - Selected, trained, supervised, and evaluated 18 Orientation Assistants and support staff
 - Supervised Orientation Intern and Limited Term Employee
 - Chaired selection committee to hire Orientation Assistants and Orientation Intern
 - Coordinated and presented Spring and Summer Orientation Assistant training
- Co-created UW-EC Transfer Orientation program
 - Implemented charge to develop a transfer orientation for all students
 - Worked closely with Admissions, Blugold Card Office, Catering, University Centers, and all academic departments to coordinate 35 sessions throughout the year
- Coordinated Phase II Orientation program (August and January)
 - Chaired workgroup that met throughout academic year
 - Selected, trained and supervised 120 Phase II Mentors
 - Provided spring information sessions for mentors and faculty/staff
 - Coordinated mailings and room scheduling
 - Worked closely with FYE Director
 - Coordinated Campus Student Services Fair
 - Assisted in supervision of new coordinator (beginning Jan. 2009)
- Advised approximately 135 undeclared students
 - Attended departmental update meetings to stay current on changes
 - Served as a Service Learning Adviser to many advisees
 - Served as liaison to the College of Business
 - Developed individual adviser web pages
- Coordinated Campus Programming
 - Co-chaired campus-wide alcohol programming for first Thursday night
 - Coordinated City of Eau Claire (See E.C.) bus tours for CUBEFest
 - Co-chaired campus-wide Majors Fair (2006)

First-Year Experience Designer, Undergraduate Studies,
University of Wisconsin-Eau Claire
(September 2009-December 2010)

- Co-chaired FYE work group
- Developed FYE application process and FYE assessment
- Worked to implement 2007 FYE committee recommendations
- Served on FYE course selection committee

Assistant to the Dean, Dean of Students Office,
University of Wisconsin-Eau Claire
(January 2009-May 2009)

- Adjudicated academic and non-academic student disciplinary cases
- Assisted with class attendance issues
- Provided referrals and support for students in crisis

Project Supervisor, Service Learning Office,
University of Wisconsin-Eau Claire
(January 2009-May 2009)

- Supervised two students in their Service Learning project
- Educated campus community on impacts of drinking and driving

Acting Associate Dean of Student Development, Student Development and Diversity,
University of Wisconsin-Eau Claire
(September 2007-December 2007)

- Adjudicated academic and non-academic student disciplinary cases
- Assisted with class attendance issues
- Provided referrals and support for students in crisis
- Coordinated Money Smart week

UW-EAU CLAIRE COMMITTEES/ACTIVITIES

Search and Personnel

- **Student Assistance Coordinator Search and Screen Committee** (Chair) 2016
- **Assistant Director for New Students Orientation Search and Screen Committee** (Chair) 2015
- **Administrator Review Committee** (Member and Chair) 2013-2016
- **Children's Nature Academy Director Search and Screen Committee** (Chair) 2013
- **Counseling Director Search and Screen Committee** (Chair) 2011
- **Academic Staff Nominating Committee** (Member and Chair) 2009-2011
- **Academic Staff Complaint, Grievance, and Review Committee** (Member) 2005-2009
- **Academic Adviser Search and Screen** (Member) 2007
- **Academic Staff Personnel Committee** (Member) 2006-2008
- **Nontraditional Student Services Coordinator Search and Screen** (Member) 2006

Special Events

- **Merit and Equity Compensation Committee** (Resource Person) 2016-Present
- **Nonacademic Misconduct Committee** (Member) 2008-2010
- **Children's Center Redevelopment Committee** (Participant) 2008-2009
- **Student Development and Diversity 'Dean for a Day' Program** (Participant) 2006-2007
- **National Student Exchange** (Interviewer) 2007
- **Student Development and Diversity Retreat Committee** (Chair) 2005-2006
- **Student Development and Diversity Recognition Committee** (Member) 2003-2005

New Student Programs

- **Blueprint for a Blugold First Year Events Committee** (Member) 2012-Current
- **Orientation Work Group** (Chair) 2003-2011
- **Phase II Orientation Committee** (Chair) 2003-2008, (Member) 2009-2010
- **First Year Experience Assessment Committee** (Member) 2006-2007

University-wide

- **Student Services One Stop Center Implementation Team** (Member) 2015-2016
- **LGBTQA Advisory Committee** (Member) 2010-2016
- **UW System Compass Team Committee** (Member) 2008-2010
- **Piercy Scholarship Selection Committee** (Member) 2005-2013
- **International Education Advisory Board** (Member) 2008-2009
- **Non-Resident Tuition Appeals Committee** (Member) 2008-Present
- **University Senate** (Senator) 2005-2008
- **Campus Civility Team** (Member) 2006

Unit/Division Review

- **Admissions Office Unit Review** (Member) 2007

Community

- **Eau Claire County Child Death Review Committee** (Member) 2011-Present
- **Eau Claire County Crisis Network** (Member) 2011-2016

PROFESSIONAL EXPERIENCE

Coordinator for New Student Registration/Orientation, Advisement and Career Center,
University of Wisconsin-Stout
(August 2000-June 2003)

- Taught two-credit academic strategies course
- Coordinated New and Transfer Student Registration program
- Coordinated New Student Orientation program
- Advised students on course selection
- Selected, trained, supervised, and evaluated 12 Summer Registration Assistants
- Selected, trained, supervised, and evaluated 2 Assistant Coordinators and 70 Orientation Leaders

Hall Director, Office of Residence Life,
University of Wisconsin-Whitewater
(July 1998-June 2000)

- Coordinated comprehensive YearOne and YearTwo residence life programs for two buildings of 450 residents
- Selected, trained, supervised, and evaluated fourteen Resident Assistants, two Clerical Assistants,

- and one Graduate Assistant Hall Director
- Facilitated student leadership development in first and second-year students through intentional program implementation.
- Worked directly with two faculty members to increase student learning within the residence halls
- Adjudicated discipline cases and determined educational sanctions
- Coordinated hall-wide, outcome-based, learning activities: service learning and interest groups, and invited lectures

Summer School Hall Director, Office of Residence Life,
University of Wisconsin-Whitewater
(Summer of 1999)

- Coordinated summer school hall program for a building of 220 residents
- Handled room assignments and turnover for students throughout summer
- Selected, trained, supervised, and evaluated three Resident Assistants

Graduate Hall Director, Office of Residence Life,
University of Wisconsin-Whitewater
(August 1997-June 1998)

- Coordinated comprehensive YearTwo residence life program for a building of 220 residents
- Selected, trained, supervised, and evaluated seven Resident Assistants, one Clerical Assistant, and ten Desk Workers
- Facilitated student leadership development in second-year students through intentional program implementation
- Advised hall community board and related committees
- Co-advised hall conduct board and assumed responsibility for student conduct process within hall
- Worked directly with a faculty member to increase student learning in residence

Practicum Counselor, University Health and Counseling Services,
University of Wisconsin-Whitewater
(September 1997-May 1998)

- Counseled college students in a long-term counseling relationship regarding a variety of mental health issues
- Referred students to other campus services

Summer Program Hall Director, Office of Residence Life,
University of Wisconsin-Whitewater
(Summers of 1997 and 1998)

- Worked closely with staff to coordinate more than 25 summer camps in multiple residence halls
- Facilitated all aspects of each camp group's accommodations
- Trained, supervised, and evaluated three Summer Assistants and one Senior Summer Assistant

Assistant Hall Director, Office of Residence Life,
University of Wisconsin-Whitewater
(August 1996-May 1997)

- Worked closely with Hall Director to manage two halls housing 450 residents
- Assisted in the supervision of 14 Resident Assistants
- Selected, trained, supervised, and evaluated 16 Desk Workers
- Co-instructed six-week training course for 23 new Resident Assistants
- Advised two Hall Councils

Residence Hall Director, Department of Residential Life,
South Dakota State University
(August 1994-May 1996)

- Coordinated comprehensive residential life program for a complex of 400 residents
- Selected, trained, supervised, and evaluated an Assistant Residence Hall Director, 12 Resident Assistants, and 20 Office Assistants
- Advised Hall Government with Assistant Residence Hall Director
- Developed and presented on-going training for staff
- Counseled and advised students regarding academic and personal concerns
- Facilitated educational, cultural, and social programming
- Adjudicated discipline cases and determined educational sanctions
- Worked directly with custodial and maintenance staff to facilitate daily hall operations

PARAPROFESSIONAL EXPERIENCE

Coordinating Resident Advisor, Office of Residence Life, University of Minnesota, Duluth
Resident Advisor, Office of Residence Life, University of Minnesota, Duluth
Student Orientation Advisor, School of Business and Economics, University of Minnesota, Duluth
Volunteer Peer Advisor, School of Business and Economics, University of Minnesota, Duluth
Women's Resource Center Assistant, University of Minnesota, Duluth

PUBLICATIONS

Barrett, K. A & Bonneville, J. K. (2008). Emptying the nest. *The Journal of College Orientation and Transition*, 15(2), 86-88.

TEACHING EXPERIENCE

- Instructed two-credit 'Strategies for Academic Success' for at-risk students 2000
- Co-instructed 'Choices Seminar' for second-time alcohol violators 1999-2000
- Co-instructed six-week 'Evolving Leaders Seminar' for campus student leaders 1999
- Co-instructed eight-week New RA Training Course 'Journeys' 1997-1999
- Co-instructed 'Alcohol Education Seminar' for first-time alcohol violators 1996-1998
- Served as a Teaching Assistant for the 'School of Business and Economics Orientation Class' 1993

HONORS

- *Student Affairs Excellence Chair Award* 2015
- WCPA Program of the Year 2013
- UW-Eau Claire nominee for UW-System Academic Staff Regents Award for Excellence 2010
- UW-Eau Claire Administrative and/or Professional Academic Staff Excellence in Performance Award 2009
- WCPA Nora McGuire Outstanding Professional Award 2008
- WCPA Program Honorable Mention 2008
- Student Development and Diversity Academic Staff Excellence Award 2008
- Program Award-BACCHUS Peer Education Network 2006
- National Residence Hall Honorary (Honorary Member) 1998
- UMR-ACUHO Top Ten Program Award 1997
- WCPA Case Study Champion 1997
- UW-Whitewater Advisor of the Month October 1996
- Cum Laude Honors Graduate 1994
- Dean's List for Academic Excellence every quarter 1990-1994

PREVIOUS COMMITTEES/ACTIVITIES

New Student Programs

- **First-Year Experience Committee** (Member) 2001-2003
- **YearTwo Core Committee** (Member) 1997

University-wide

- **Involvement Transcript Committee** (Member) 2002-2003
- **New Residence Hall Committee** (Member) 2002-2003
- **Retention Implementation Committee** (Member) 2000-2002
- **University Food Service Advisory Committee** (Member) 1994-1996

Special Events

- **Laptop Events Committee** (Member) 2001-2003
- **Student Services/Student Life Services Book Group** (Founder) 2001-2003
- **Preview Orientation Day** (Residence Life Representative) 1999
- **Resident Assistant Programming Committee** (Member) 1999
- **Residence Life Book Group** (Founder and Chair) 1998-1999

Search and Personnel

- **Tutor Center/SI Advisor Search Committee** (Chair) 2003
- **Freshmen Programming Advisor Search Committee** (Chair) 2002
- **Positive Action Panel** (Member) 2002-2003
- **Coordinator for Staff Development Search Committee** (Member) 2000
- **Coordinator for Community Development Search Committee** (Member) 1997
- **Oshkosh Placement Exchange Selection Team** (Interviewer) 1995, 1999
- **SDSU Residence Hall Director Selection Committee** (Member) 1995
- **Resident Assistant Selection Committee** (Chairperson) 1994-1996

Diversity

- **Diversity Education Committee** (Member) 2002-2003
- **Global Village Committee** (Member) 1999

Training

- **RA and Professional Staff Winter Training Committee** (Chair) 2000
- **Fall Professional Staff Training Committee** (Chair) 1999
- **Stephen Covey's Principle-Centered Leadership Training** (Graduate) 1997

- **Stephen Covey's The Seven Habits of Highly Effective People Training** (Graduate) 1996
Unit/Division Review
- **New Student Programs Office Planning and Review Committee** (Member) 2000
- **Residence Life Office Planning and Review Committee** (Member) 1997
State/Regional
- **Wisconsin College Personnel Association Membership Administrator** (Executive Board Member) 1999-2001
- **Wisconsin College Personnel Association Conference Planning Committee** (Program Coordinator) 1998-1999
- **UMR-ACUHO Program Committee** (Member) 1997

ORGANIZATIONS/CONFERENCES

- **Leadership Eau Claire** (Participant) 2012-2013
- **Association for Student Conduct Administration** (Member) 2010-Present
- **National Orientation Directors Association** (Member) 2001-2010
- **Wisconsin Academic Advising Association** (Member) 2001-2010
- **Wisconsin College Personnel Association** (Member) 1997-2001, 2004-Present
- **Women in Higher Education** (Member) 2001
- **American College Personnel Association** (Member) 2000-2001, 2014-2015
- **The First-Year Experience Conference** (Attendee) 1999, 2010
- **GLACURH, No Frills, and NACURH Student Conferences** (Advisor) 1998-1999
- **National Residence Hall Honorary** (Advisor) 1998-1999
- **UW-W IMPACT Group for Gay, Lesbian, Bisexual students and Allies** (Member) 1996-1997
- **Society for Human Resource Management** (Vice President) 1992-1993, (Member) 1990-1994
- **School of Business and Economics Mentor Program** (Member) 1990-1994

PROGRAMS/PRESENTATIONS HIGHLIGHTS

- **Mentoring Matters** WCPA Annual Conference (Presenter) 2017
- **\$tart \$mart** (Presenter) 2014-2017
- **Creating a Community of Women Who 'Lean In'** WCPA Annual Conference (Presenter) 2013
- **Using Undergraduate Research to Maximize Student Affairs Assessment Plans** ACPA and WCPA Annual Conference (Presenter) 2013 and 2014
- **Future Student Affairs Professional Mentoring Program** WCPA Annual Conference (Presenter) 2012
- **Staying Energized in Student Affairs through Innovative Projects** WCPA Annual Conference (Presenter) 2009
- **Advising Through The First Year: A UW-Eau Claire model** WCPA Annual Conference (Presenter) 2008
- **Leaving Your Comfort Zone** iLead Leadership Conference and Explore Your Possibilities Week (Presenter) 2008-2014
- **Is Your Image What You Imagine?** iLead Leadership Conference (Presenter) 2007
- **Advising Through The First Year: A UW-Eau Claire model** WACADA Annual Conference (Presenter) 2007
- **Drink Like a Blugold: Challenge the Assumptions** (Co-Chair) 2006
- **Registration 101** UW-Stout Advisement Day (Presenter) 2002
- **Making the College Connection** Wisconsin Center for Academically Talented Youth (Presenter) 2001
- **Time Management** ULEaD and Greek Programming (Presenter) 2000-2001
- **Boxes and Walls: The Oppression Experience** Campus Wide Program (Advisor) 1998, 1999
- **It's Not About Me: Helping Skills for RAs** Resident Assistant Training (Presenter) 1998, 1999
- **Effectiveness Tips for New Professionals** Residential Education Professional Staff Training (Presenter) 1997-1999
- **Deepening Connections: YearTwo** UMR-ACUHO Conference (Presenter) 1997
- **Checks and Balances: Training for Hall Treasurers** Fall Involvement Institute (Presenter) 1997
- **How to Advise Without Giving Too Much Advice** Winter Leadership Institute (Presenter) 1997
- **Crossing Delinquency: An RA Tale** UMR-ACUHO Conference (Presenter) 1995
- **Moral Development with Kohlberg and Gilligan** Professional Staff Development (Presenter) 1994

TRAINING

- **Assessing and Managing Suicide Risk Certification** (Participant) 2016
- **Trauma-Informed Sexual Assault Investigation and Adjudication Institute** (Participant) 2016

RECENT COMMUNITY SERVICE

- **Mothers Against Drunk Driving** (Trained Victim's Advocate and Volunteer) 2006-Present
- **Menomonie Band Boosters** (Treasurer) 2016-Present
- **Menomonie Area Soccer Association** (Co-Competitive Coordinator) 2017-Present
- **Menomonie Area Soccer Association** (Parent Rep) 2015-2017
- **Menomonie Area Soccer Association** (Team Manager) 2015-Present
- **Oaklawn Elementary PTO** (Secretary) 2009-2010
- **'Keeping Oaklawn Warm'** (Creator and Coordinator) 2009-2013
- **UW-Eau Claire United Way Basket Raffle Project** (Co-chair) 2006, 2008
- **Eau Claire Community Table** (Volunteer) 2007
- **Women in Higher Education Holiday Gift Program** (Volunteer) 2004-Present
- **The Bridge** Menomonie's Domestic Abuse Shelter (Volunteer) 2003