## WISCONSIN COLLEGE PERSONNEL ASSOCIATION 2015-2016 (FY16) Proposal

For the period 07/01/2015 - 06/30/2016

	2015-2016
INCOME	budgeted
INCOME	
Fall Conference	\$12,225.00
Professional early bird registrants @ \$165 (@45 reg.)	\$7,425.00
Graduate early bird registrants @ \$100 (@33 reg.)	\$3,300.00
One day early bird registrants @ \$100 (@5 reg.)	\$500.00
Awards lunch ONLY @ \$8	\$0.00
Sponsorship	\$1,000.00
Student Affairs 101	\$4,650.00
Student Affiars 101 undergraduate reg. (Hotel included) @ \$75 (@60 reg.)	\$4,500.00
Student Affairs 101 advisor fee @ \$25 (@6 reg.)	\$150.00
Stadont Alliano for advisor for & \$20 ( 80 fog.)	ψ130.00
Professional Development Institute	\$2,550.00
Spring prof. registrants @ \$65 (@30 reg.)	\$1,950.00
spring grad. registrants @ \$40 (@15 reg.)	\$600.00
TOTAL INCOME	\$19,425.00
EXPENSES	
Awards & Scholarships	\$886.00
Plagues/certificates	\$400.00
ACPA scholarship (budget amended January 2014)(FY16 - delete??)	\$0.00
Outgoing president recognition	\$150.00
WCPA scholarship (refund of conf. reg)	\$100.00
Showcase registration award (Fall 2016 conference voucher) - rename award?	\$36.00
OPE Travel Fund Scholarship	\$200.00
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Executive Board	\$1,290.00
President Travel Expenses	\$600.00
Executive Board Travel Expenses	\$500.00
Board Meetings (Rooms & Miscellaneous)	\$100.00
Board Member Onboarding (training, apparel, etc)	\$90.00
New Positions Budgets (Liasions, Communications, Marketing)	\$600.00
Fall Conference	\$8.855.43
Speakers/Consultants	\$3,280.00
Facilities & Equipment	\$1,500.00
Food	\$3,100.00
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Student Affairs 101   \$ 3,550.00     Hotel rooms for registrants (16 rooms budgeted)   \$ 1,600.00     Food   \$ 1,500.00     Facilities & equipment   \$ 200.00     PayPal Fees   \$ 150.00     Supplies (nametags, ribbons, etc.)   \$ 150.00     Organization Operation   \$ 2,550.00     Organization Transition   \$ 300.00     Web Presence   \$ 560.00     Technology Improvements   \$ 110.00     Insurance   \$ 110.00     Insurance   \$ 1,050.00     Legal Fees   \$ 2,550.00     Survey Monkey   \$ 330.00     Checking Account (fee, checks, etc.)   \$ 550.00     Professional Development Institutes   \$ 1,450.00     Speakers/Consultants   \$ 600.00     Facilities & Equipment   \$ 100.00     Food   \$ 575.00     PayPal Fees   \$ 375.00     Publications & Postage   \$ 375.00     TOTAL EXPENSES   \$ 19,181.42     INCOME LESS EXPENSES   \$ 221,381.27     Segue   \$ 13,624.86     Speakers/Corp Bal ANCE   \$ 13,624.86     Specific Deal Reserve   \$ 13,624.86     Specific Deal ANCE   \$ 13,624.86     Specific Deal Anc	Program Social (Room and Prizes) Supplies (nametags, ribbons, etc.) Case Study Award (moved from Commissions) PayPal Fees	\$0.00 \$250.00 \$250.00 \$125.00 \$350.43
Hotel rooms for registrants (16 rooms budgeted)   \$ 1,600.00   Food   \$ 1,500.00   Sacilities & equipment   \$ 200.00   PayPal Fees   \$ 150.00   \$ 150.00   Supplies (nametags, ribbons, etc.)   \$ 100.00   Supplies (nametag	Student Affairs 101	\$ 3.550.00
Food         \$ 1,500.00           Facilities & equipment         \$ 200.00           PayPal Fees         \$ 150.00           Supplies (nametags, ribbons, etc.)         \$ 100.00           Organization Operation         \$ 2,550.00           Organization Transition         \$ 300.00           Web Presence         \$ 60.00           Technology Improvements         \$ 110.00           Outreach (Marketing, mailings, socials)         \$ 770.00           Insurance         \$ 1,050.00           Legal Fees         \$ 250.00           Survey Monkey         \$ 30.00           Checking Account (fee, checks, etc.)         \$ 50.00           Professional Development Institutes         \$ 1,450.00           Speakers/Consultants         \$ 600.00           Facilities & Equipment         \$ 100.00           Food         \$ 675.00           PayPal Fees         \$ 75.00           Publications & Postage         \$ 10.00           TOTAL EXPENSES         \$ 19,181.43           INCOME LESS EXPENSES         \$ 243.57           CHECKBOOK BALANCE         \$ 21,381.27           DESIRED CASH RESERVE         \$ 8,000.00		
PayPal Fees         \$ 150.00           Supplies (nametags, ribbons, etc.)         \$ 100.00           Organization Operation         \$2,550.00           Organization Transition         \$300.00           Web Presence         \$60.00           Technology Improvements         \$110.00           Outreach (Marketing, mailings, socials)         \$700.00           Insurance         \$1,050.00           Legal Fees         \$250.00           Survey Monkey         \$30.00           Checking Account (fee, checks, etc.)         \$50.00           Professional Development Institutes         \$1,450.00           Speakers/Consultants         \$600.00           Facilities & Equipment         \$100.00           Food         \$675.00           PayPal Fees         \$75.00           Publications & Postage         \$0.00           TOTAL EXPENSES         \$19,181.43           INCOME LESS EXPENSES         \$243.57           CHECKBOOK BALANCE         \$21,381.27           DESIRED CASH RESERVE         \$8,000.00		
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Organization Operation         \$2,550.00           Organization Transition         \$300.00           Web Presence         \$60.00           Technology Improvements         \$110.00           Outreach (Marketing, mailings, socials)         \$700.00           Insurance         \$1,050.00           Legal Fees         \$250.00           Survey Monkey         \$30.00           Checking Account (fee, checks, etc.)         \$50.00           Professional Development Institutes         \$1,450.00           Speakers/Consultants         \$600.00           Facilities & Equipment         \$100.00           Food         \$675.00           PayPal Fees         \$75.00           Publications & Postage         \$0.00           TOTAL EXPENSES         \$19,181.43           INCOME LESS EXPENSES         \$243.57           CHECKBOOK BALANCE         \$21,381.27           DESIRED CASH RESERVE         \$8,000.00		\$ 150.00
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Web Presence       \$60.00         Technology Improvements       \$110.00         Outreach (Marketing, mailings, socials)       \$700.00         Insurance       \$1,050.00         Legal Fees       \$250.00         Survey Monkey       \$30.00         Checking Account (fee, checks, etc.)       \$50.00         Professional Development Institutes       \$1,450.00         Speakers/Consultants       \$600.00         Facilities & Equipment       \$100.00         Food       \$675.00         PayPal Fees       \$75.00         Publications & Postage       \$0.00         TOTAL EXPENSES       \$19,181.43         INCOME LESS EXPENSES       \$243.57         CHECKBOOK BALANCE       \$21,381.27         DESIRED CASH RESERVE       \$8,000.00	Organization Operation	\$2,550.00
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Facilities & Equipment   \$100.00     Food   \$675.00     PayPal Fees   \$75.00     Publications & Postage   \$0.00      TOTAL EXPENSES   \$19,181.43     INCOME LESS EXPENSES   \$243.57     CHECKBOOK BALANCE   \$21,381.27     DESIRED CASH RESERVE   \$8,000.00	Professional Development Institutes	\$1,450.00
\$675.00	Speakers/Consultants	\$600.00
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Publications & Postage \$0.00  TOTAL EXPENSES \$19,181.43  INCOME LESS EXPENSES \$243.57  CHECKBOOK BALANCE \$21,381.27  DESIRED CASH RESERVE \$8,000.00	Food	\$675.00
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CHECKBOOK BALANCE \$21,381.27 DESIRED CASH RESERVE \$8,000.00	TOTAL EXPENSES	\$19,181.43
DESIRED CASH RESERVE \$8,000.00	INCOME LESS EXPENSES	\$243.57
DESIRED CASH RESERVE \$8,000.00	CHECKBOOK BALANCE	\$21 391 27
	PROJECTED BALANCE	\$13,624.84

Respectfully submitted, Sheila Keaton, Treasurer jensensa@gmail.com 9/28/2015

This document is available for review throughout the year at http://www.mywcpa.org/budget.php and will include occasional updates so you may track the financial health of your state organization.