

WISCONSIN COLLEGE PERSONNEL ASSOCIATION 2015-2016 (FY16) Proposal

For the period 07/01/2015 - 06/30/2016

	2015-2016
	budgeted
INCOME	
Fall Conference	\$12,225.00
<i>Professional early bird registrants @ \$165 (@45 reg.)</i>	\$7,425.00
<i>Graduate early bird registrants @ \$100 (@33 reg.)</i>	\$3,300.00
<i>One day early bird registrants @ \$100 (@5 reg.)</i>	\$500.00
<i>Awards lunch ONLY @ \$8</i>	\$0.00
<i>Sponsorship</i>	\$1,000.00
Student Affairs 101	\$4,650.00
<i>Student Affairs 101 undergraduate reg. (Hotel included) @ \$75 (@60 reg.)</i>	\$4,500.00
<i>Student Affairs 101 advisor fee @ \$25 (@6 reg.)</i>	\$150.00
Professional Development Institute	\$2,550.00
<i>Spring prof. registrants @ \$65 (@30 reg.)</i>	\$1,950.00
<i>spring grad. registrants @ \$40 (@15 reg.)</i>	\$600.00
TOTAL INCOME	\$19,425.00

EXPENSES	
Awards & Scholarships	\$886.00
<i>Plaques/certificates</i>	\$400.00
<i>ACPA scholarship (budget amended January 2014)(FY16 - delete??)</i>	\$0.00
<i>Outgoing president recognition</i>	\$150.00
<i>WCPA scholarship (refund of conf. reg)</i>	\$100.00
<i>Showcase registration award (Fall 2016 conference voucher) - rename award?</i>	\$36.00
<i>OPE Travel Fund Scholarship</i>	\$200.00
Executive Board	\$1,290.00
<i>President Travel Expenses</i>	\$600.00
<i>Executive Board Travel Expenses</i>	\$500.00
<i>Board Meetings (Rooms & Miscellaneous)</i>	\$100.00
<i>Board Member Onboarding (training, apparel, etc)</i>	\$90.00
New Positions Budgets (Liasions, Communications, Marketing)	\$600.00
Fall Conference	\$8,855.43
<i>Speakers/Consultants</i>	\$3,280.00
<i>Facilities & Equipment</i>	\$1,500.00
<i>Food</i>	\$3,100.00

<i>Program</i>	\$0.00
<i>Social (Room and Prizes)</i>	\$250.00
<i>Supplies (nametags, ribbons, etc.)</i>	\$250.00
<i>Case Study Award (moved from Commissions)</i>	\$125.00
<i>PayPal Fees</i>	\$350.43
Student Affairs 101	\$ 3,550.00
<i>Hotel rooms for registrants (16 rooms budgeted)</i>	\$ 1,600.00
<i>Food</i>	\$ 1,500.00
<i>Facilities & equipment</i>	\$ 200.00
<i>PayPal Fees</i>	\$ 150.00
<i>Supplies (nametags, ribbons, etc.)</i>	\$ 100.00
Organization Operation	\$2,550.00
<i>Organization Transition</i>	\$300.00
<i>Web Presence</i>	\$60.00
<i>Technology Improvements</i>	\$110.00
<i>Outreach (Marketing, mailings, socials)</i>	\$700.00
<i>Insurance</i>	\$1,050.00
<i>Legal Fees</i>	\$250.00
<i>Survey Monkey</i>	\$30.00
<i>Checking Account (fee, checks, etc.)</i>	\$50.00
Professional Development Institutes	\$1,450.00
<i>Speakers/Consultants</i>	\$600.00
<i>Facilities & Equipment</i>	\$100.00
<i>Food</i>	\$675.00
<i>PayPal Fees</i>	\$75.00
<i>Publications & Postage</i>	\$0.00
TOTAL EXPENSES	\$19,181.43
INCOME LESS EXPENSES	\$243.57
CHECKBOOK BALANCE	\$21,381.27
DESIRED CASH RESERVE	\$8,000.00
PROJECTED BALANCE	\$13,624.84

Respectfully submitted,
Sheila Keaton, Treasurer
jensensa@gmail.com
9/28/2015

This document is available for review throughout the year at <http://www.mywcpa.org/budget.php> and will include occasional updates so you may track the financial health of your state organization.