

WCPA Board Meeting

Date: December 4, 2018

Location: Google Hangout



Wisconsin College Personnel Association

Present: Bill, Jacqueline, Tracey, James, Jimmy, Danielle, Sheila, Tasia

Approval of Minutes - Motioned: Tracey, Seconded: Bill

Updates from Board Members

- Sheila: filed tax paperwork for previous tax year. Working on other forms currently
- James: Trying to find staff members to switch for duty
- Danielle: Looking into ways to connect to Graduate students
- Tracey: 10 months to conference
- Bill: reviewing notes from 2018 conference and working on OPE
- Tasia: ready to send out email with newly elected people info. Currently job searching as well. If you need something done, please reach out. *Good luck!
- Jimmy:

Old Business

2020 Annual Conference contract (Jacqueline and Tracey)

- Reserve room block by Sept. 6th - is that pretty standard?
 - We didn't get any feedback from last year regarding room block
 - As long as they say they are with WCPA, it still counts toward our numbers
- Do we want to do an "Early Bird Special?"
 - used to have, but got rid of it for simplicity sake. But should be fairly easy to do now with current software.
- We have rooms for SSAOs, and rooms for SA101 on Friday.
- Jacqueline will sign the contract and work with Sheila to make the down payment
- Approval for signing
 - Motioned: Sheila, seconded: Bill. All in Favor: 9

New Business

Elections (Steph and Jacqueline) - Steph's work as past president is now done.

Past President: Bill Mueller

President: Jacqueline Bonneville

2019 Conference Co-Chair: Tracey Whitely

Secretary: James Garvey

Communication: Tasia Pinkham

Two-year tech/tribal: Angela Kowalski (**Back on Wed.**)

Four-year public: Jimmy Zarling

Grad liaison: Danielle Jennings

Tech Coordinator-appointed - was offered to Ben, but he does not feel that technology is the best fit. Tracey knows of someone at Carroll

- Joe Loomis: Previous Reslife and Rec experience, joined Carroll team in August. Looking to get involved in professional development opportunities in WI. Tracey sent information and Joe is interested.
 - Have him fill out the form that everyone else did for consistency
 - Jacqueline will reach out to Joe with more information

Four-year private-Sharon Yu - **Accepted**

President Elect-Tonya Schmidt - **Won election**

Treasurer-Sheila Keaton - **Accepted**

2020 Conference Co-Chair-Jackie Lee - **Accepted**

2019 OPE (Bill, James and Jimmy) - OPE is February 28-March 3

- Bill will be helping Jacqueline to invite people. Bill will get in touch with Andy, who will provide a list of employers from WI.
- We do have some funds and could provide some WCPA Swag for the social
- Jacqueline reached out to Marc Nysten from UW Oshkosh about getting into the storage room.

2019 PDI (Jimmy) - consulted with Dr. Stacie Christian

- Looking at different spaces
 - Kress Special Event room - hold 75-80 people, room not available on April 26
 - No gender neutral bathroom close to space
 - Classroom - could hold more
 - would be more preferred with room layout and access to bathrooms
 - Plan to reserve Kress room for now, and hopefully get a classroom instead once those reservations are available
- Topics:
 - See Jimmy's PDI Brainstorming session on Google Drive
 - Dr. Stacie Christian - gift cards for student panel but then no cost for her
 - Include her in advertisements
 - Is available for all those dates
 - Start with a Trans 101 topic and then digging deeper into the topic.
 - Student Panel over lunch, more informal session?
- Sponsorship Updates:
 - UWGB is willing to sponsor parts of PDI and snacks, reservation of room and conference room for day before.
- Save the date:
 - April 12th, 2019
 - Title: Higher Ed in TRANSition: working with students in transition
- To Do:
 - Jimmy will reach out to Dr. Stacie Christian about the April 12th date
 - reserve Kress room for April 12th

Winter Retreat (Jacqueline)-set date

- Jacqueline will have dates in the next week or so. Will send out more information.

To-do items

- Research swag items for WCPA/OPE - Tracey and Tracey will research
 - How much (amount)? Cost?
 - Sheila will email budget later out later - maybe \$300
 - aim for 50-100 for ope, extras can be used for conference
 - Danielle will send some info too.
- Jimmy will send out confirmations for room and speaker for PDI as it happens

Next meeting (Jacqueline will send out doodle poll)

Adjournment (Jacqueline and Bill stay on conference call to set orientation dates)